



Letter of Invitation

REQUEST FOR QUOTATION

Office Of Te Beretitenti
Bairiki, Tarawa,
Republic of Kiribati

To Whom It May Concern,

The **Office Of Te Beretitenti** invites Quotations from Tenderers to provide the Services described in this Request for Quotation (RFQ) as below.

Procurement No: 09-ss003-23

Issue Date: 29th December 2023

RFQ Closing Date: 10th January 2024 – 5:15pm CPU Wall Clock (Tarawa Time)*

Procurement Title: Request for Quotation (RFQ) for OB charter to deliver disaster materials to Butaritari

This RFQ consists of the following documents, in addition to this letter, in separate files:

- **Instructions on how to submit the Quotation.**
- **Time Schedule for the RFQ/procurement process**
- **Specification of Services to be provided.**
- **Evaluation Criteria and Method**
- **Specific Contract Conditions for the provision of Standard Services**
- **General Contract Conditions for the provision of Standard Services**
- **Certificate of Compliance Form**
- **Availability of Financial Resources form**

A Service Provider will be selected based on the competitive procurement procedure described in this RFQ.

Sincerely,

Mr Tebwaatoki Taawetia
Secretary - OB